



Minor Variance Application

APPLICANT INFORMATION (complete all lines LEGIBLY)

MV # _____

Applicant Name and/or Company Name: _____

Mailing Address: _____ City: _____ Postal Code: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____

OWNER INFORMATION

Owner Name: _____ Same as Applicant ()yes

Mailing Address: _____ City: _____ Postal Code: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____

PROJECT INFORMATION

Civic Address: _____

Legal Description: Lot _____ Block _____ Plan _____

Reason & Description for Requested Variance: _____

Please ensure the following has been completed and is attached to this application, if applicable:

1. Application Fee --- Non-refundable \$100. Application Fee Attached ()yes
2. Real Property Report --- Submit a LEGIBLE RPR (surveyor's certificate) ()yes
- Vacant Property ()yes ()no
3. Application will not be processed if site plan is not attached. Site Plan Attached ()yes

FOR OFFICE USE:

Date Received: _____ Tax Roll Number: _____

Application Fee: \$ _____ Receipt Number: _____

I agree to do all construction work solely in accordance & compliance with the information & plans provided by me in this application and will obtain all other work permits required in conjunction with my development. I hereby declare that the above information is true and correct.

Applicant Signature: _____ Date: _____